

TOWN OF FRANCESTOWN
OFFICE OF SELECTMEN
27 MAIN STREET • P.O. BOX 5
FRANCESTOWN, NEW HAMPSHIRE 03043-0005
BOARD OF SELECTMEN MEETING MINUTES

October 1, 2012

Selectmen Present: Chair Betsy Hardwick, Scott Carbee, and Abigail Arnold

Also present: Tax Collector Elaine McClary, Don Jutton, BJ Carbee, and Tom Anderson

CALL TO ORDER: Betsy called the meeting to order at 6 PM

Appointments

1. Elaine McClary – discussion of the abatement request for Map 19 Lots 11 and 12. Elaine stated she discovered that she had in fact received a change of address from the property owner. Based on this information, the Board agreed to grant an abatement for the interest due, totaling \$41.60. Mike stated that he and Elaine were wondering if the liens on the tax deeded condos would still be on the properties after they sold if they sold for less than the amount owed. The Board agreed to release the liens. The Board authorized Abigail or Betsey to sign the purchase and sale agreements for 29 Eastside Lane Unit 11 and 25 Eastside Lane Unit 16 at the auction on October 6.
2. Don Jutton from Municipal Resources Inc. – Don stated that part of MRI's relationship with the Town is that MRI's subject experts can assist with projects in areas of interest for the Town. Don discussed with the Board what sort of projects MRI could assist the Town with. The Board discussed the need for a maintenance plan for the Town's operating buildings and agreed to have MRI put a plan together. Don asked the Board their plan for the Administrative position and the Board said the plan was to hire Mike as an employee in January. The Board discussed the need for a future plan for the Administrative position, such as possibly supporting other boards and committees in town. The Board and Don also discussed possible regionalization of services such as code enforcement, police, and finance.
3. Emergency Management Director Kevin Holdredge – Kevin discussed with the Board how there is one house on Onset Road Extension with an address in Francestown – Kevin stated Onset Road Extension will no longer exist and the properties will just be on Onset Road. Kevin discussed his interest in putting the emergency generator's maintenance and equipment under the Emergency Management Department's budget; the Board agreed that this made sense. Kevin stated that there is grant money available for public buildings if the Board is interested in pursuing adding a generator at the Police Station, which the

Board agreed that they were. The Hazard Mitigation Plan review has begun and will take a few months.

4. Recreation Director Donna Noonan – The Board discussed with Donna closing Main St. for Halloween on October 31st from 6-8. The Board signed the request with the state. The port-o-potty at the beach has been picked up, but the ones at the boat launch and the Rec fields are still there and will be picked up in mid-October. The Board discussed the landscaping contract which for the non-cemetery lands is up at the end of the year.

New Business

Letter from Old Town Energy Consortium regarding our annual dues. The Board believes the Town switched to Rymes for propane however Mike will follow up with Road Agent Paige.

Pinney Plumbing invoice for testing on the well outside of the Library building, which tends to be paid for by the Town. The Board discussed long term possible issues with the well – Mike will investigate. The Board agreed to pay the invoice out of general government buildings.

Invoice from Antrim Lumber regarding Discoll Hill Road Bridge, which is a designated emergency lane – the Road Agent was wondering if this came out of his budget or not. The Board agreed to charge it to the Bridges account and will discuss later if it might be appropriate to establish an account for emergency lane expenses.

The Board discussed the door to the lower level of the Town Offices being found to be unlocked – they will discuss this issue further at a later meeting.

For the Annual Town Report the Board agreed to look at prices for 8 x 11 size pages and the current format.

The Board discussed the Francestown Village Water charging the Town for the Town Hall, where Scott stated the water is shut off. The Board stated they understood that the rates are based on last year's use.

Items to Sign

1. Building Permit for an in-law apartment at Map 6 Lot 85
2. Payables Manifest for 10/1/12
3. Payroll Manifest for 10/1/12
4. Letter to Officer Jeffrey Danforth congratulating him on completing his training
5. Form from David Kullgren regarding the Deputy Wardens
6. Building Permit for a garage at Map 3 Lot 2
7. Building Permit for a mobile home at Map 5 Lot 55
8. Reconciliation Summaries for August and July

Scott stated he spoke to the Fire Department about the Board's proposal for an event to recognize Alan Thulander for his work on the heritage museum, tentatively scheduled for the first weekend in November

NEXT BOARD OF SELECTMEN MEETING: October 8 at 6 PM.

ADJOURNMENT: Betsy adjourned the meeting at 7:25.

Respectfully Submitted by Administrative Coordinator Michael Branley

Approved on October 8, 2012

Board of Selectmen Chair Betsy Hardwick

Selectman Scott S. Carbee

Selectperson Abigail Arnold